

Returns: 257

Response rate: 66%

Civil Service People Survey 2014



 \diamondsuit Statistically significant difference from comparison

Employee engagement is shaped by experience at work, as measured by nine themes in the survey shown below.

Engagement Index						
50 %						
Difference from previous survey	-2					
Difference from CS2014	-8 💠					
Difference from CS High Performers	-13 ♦					

My work					
71	% 📶				
Difference from previous survey	0				
Difference from CS2014	-4 \$				
Difference from CS High Performers	-7 \$				

Organisational objectives and purpose				
59	% 			
Difference from previous survey	-5 			
Difference from CS2014	-24 ♦			
Difference from CS High Performers	-28 ÷			

My manager				
58	% 1			
Difference from previous survey	-3			
Difference from CS2014	-10 ÷			
Difference from CS High Performers	-13 ♦			

My tear	n
73	% "]
Difference from previous survey	0
Difference from CS2014	-6 \$
Difference from CS High Performers	-10 ÷

Learning and development				
37	% _{ii}]			
Difference from previous survey	0			
Difference from CS2014	-12 ÷			
Difference from CS High Performers	-18 			

Inclusion and fair treatment				
69	% ii			
Difference from previous survey	-1			
Difference from CS2014	-7 ♦			
Difference from CS High Performers	-10 ♦			

Resources and workload				
68	% 📶			
Difference from previous survey	-1			
Difference from CS2014	-6 \$			
Difference from CS High Performers	-9 \$			

Pay and benefits				
27	% 📶			
Difference from previous survey	+4			
Difference from CS2014	-1			
Difference from CS High Performers	-8 💠			

Leadership and Managing Change				
22	%			
Difference from previous survey	-3			
Difference from CS2014	-21 ÷			
Difference from CS High Performers	-28 			



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National Records of Scotland

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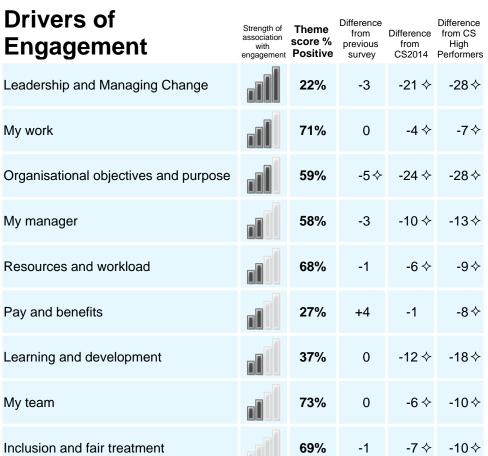
Civil Service People Survey 2014



Strength of association with engagement

♦ Statistically significant difference from comparison

The table below shows how you performed on each of the nine themes ranked by the strength of association with engagement. The themes which have the strongest association with engagement should be the focus for action. See the appendix for further details.



Wellbeing



Overall, how satisfied are you with your life nowadays?



Overall, to what extent do you feel that the things you do in your life are worthwhile?



Overall, how happy did you feel yesterday?



No or low anxiety yesterday

Discrimination, bullying and harassment

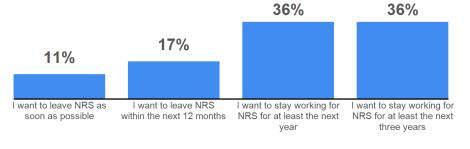


During the past 12 months have you personally experienced discrimination at work?



During the past 12 months have you personally experienced bullying or harassment at work?

Your plans for the future







20

66%

-5 ♦

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B08 I understand how my work contributes to NRS' objectives

-18 ♦

-22 ♦



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♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Positive Difference from CS2012 Difference My manager Strength of Strongly Agree Strongly association with previous disagree engagement % B09 My manager motivates me to be more effective in my job 57% -1 **-11** ♦ **-14** ♦ 26 11 B10 My manager is considerate of my life outside work **-4** ♦ 33 12 82% -1 +1 B11 My manager is open to my ideas 28 17 7 74% -4 -6 ♦ -11 ♦ B12 My manager helps me to understand how I contribute to NRS' objectives 33 -2 16 48% -17 ♦ **-21** ♦ B13 Overall, I have confidence in the decisions made by my manager 25 62% **-11** ♦ -15 ♦ -4 B14 My manager recognises when I have done my job well 72% -4 -5 ♦ **-9** � 16 B15 I receive regular feedback on my performance 25 54% -2 **-11** ♦ -14 ♦ B16 The feedback I receive helps me to improve my performance 12 6 36 -15 ♦ **-20** ♦ 46% -2 B17 I think that my performance is evaluated fairly 9 25 60% -4 -7 ♦ B18 Poor performance is dealt with effectively in my team 11 -15 ♦ **-**19 ♦ 24% Difference My team from Strength of Strongly Agree Neither Strongly association with previous disagree survev engagement The people in my team can be relied upon to help when things get difficult in my B19 25 14 79% -8 ♦ The people in my team work together to find ways to improve the service we 20 6 72% -2 The people in my team are encouraged to come up with new and better ways of 19 0 -7 ♦ -11 ♦ doing things



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23

15

53%

64%

-1

-3

♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Positive Difference from CS2012 Learning and Strength of Agree development Strongly Strongly association with previous disagree survey % I am able to access the right learning and development opportunities when I need 50% **-12** ♦ 34 -5 -17 ♦ 11 5 Learning and development activities I have completed in the past 12 months have 14 40 41% +4 **-10** ♦ -15 ♦ helped to improve my performance B24 There are opportunities for me to develop my career in NRS 26 22 26% **-23** ♦ +2 -16 ♦ Learning and development activities I have completed while working for NRS are 36 32% 0 -11 ♦ -17 ♦ helping me to develop my career Inclusion and fair Difference Strength of Strongly Agree Neither Strongly Disagree treatment association with previous disagree survev engagement B26 I am treated fairly at work 59 15 19 78% -1 -1 -4 ♦ B27 I am treated with respect by the people I work with 23 15 80% -1 **-4** ♦ -7 ♦



I feel valued for the work I do

backgrounds, ideas, etc)

I think that NRS respects individual differences (e.g. cultures, working styles,

-11 ♦

-10 ♦

-16 ♦

-14 ♦



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reasonable



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^ indicates a variation in question wording from your previous survey

♦ indicates statistically significant difference from comparison

All questions by theme

Leadership and **Managing Change**

Difference previous

Strength of







Positive

ifference om CS High erformers

survey engagement	% Diff from Diff from Pe
B40 I feel that NRS as a whole is managed well	21 28 32 17 23% -3 -22 ÷ -33 ÷
B41 Senior Managers in NRS are sufficiently visible	21 25 30 21 25 % -4 -28 \(\div \) -38 \(\div \)
B42 I believe the actions of Senior Managers are consistent with NRS' values	17 50 19 11 20 % -6 \$ -27 \$ -36 \$
B43 I believe that SMT has a clear vision for the future of NRS	16 43 23 14 20 % 0 -25 ♦ -33 ♦
B44 Overall, I have confidence in the decisions made by NRS' Senior Managers	17 38 24 18 20 % -5 \$\dip -23 \$\dip -31 \$\dip\$
B45 I feel that change is managed well in NRS	10 28 36 25 11% -2 -20 ÷ -27 ÷
B46 When changes are made in NRS they are usually for the better	11 38 32 16 14% +2 -16 ÷ -23 ÷
B47 NRS keeps me informed about matters that affect me	29 28 24 14 33 % -3 -25 > -31 >
B48 I have the opportunity to contribute my views before decisions are made that affect me	23 29 28 19 25 % -2 -11 \$ -18 \$
B49 I think it is safe to challenge the way things are done in NRS	24 40 17 15 28 % -2 -13 \(\dig \) -20 \(\dig \)



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♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Difference from CS2014 Positive **Engagement** Strongly disagree agree % B50 I am proud when I tell others I am part of NRS 11 6 41% **-17** ♦ 42 -3 **-24** ♦ 9 B51 I would recommend NRS as a great place to work 43 20 28% -3 -21 ♦ -32 ♦ B52 I feel a strong personal attachment to NRS 36 18 39% **-9 \$** -9 ♦ -15 ♦ B53 NRS inspires me to do the best in my job 45 21 26% -4 -19 ♦ -25 ♦ B54 NRS motivates me to help it achieve its objectives 46 24 21% **-4** ♦ **-22** ♦ **-**29 ♦ **Taking action** Strongly Agree Neither Disagree Strongly disagree agree I believe that Senior Managers in NRS will take action on the results from this B55 27 29% -25 ♦ 26 18 -4 -16 ♦ survey I believe that managers where I work will take action on the results from this **B56** 32 21 33% -5 ♦ **-22** ♦ -27 ♦ Where I work, I think effective action has been taken on the results of the last 41 28 16% -10 ♦ **-**19 ♦ **-24** ♦



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♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Difference from CS2014 % Positive **Organisational Culture** Strongly disagree agree B58 I am trusted to carry out my job effectively 89% -2 22 +1 -1 B59 I believe I would be supported if I try a new idea, even if it may not work 11 -5 ♦ 24 63% -3 **-9 \$** My performance is evaluated based on whether I get things done, rather than 28 60% +1 -11 ♦ -5 ♦ solely follow processes 8 5 B61 When I talk about NRS I say "we" rather than "they" 27 60% -4 **-9** � -18 ♦ 19 B62 I have some really good friendships at work 25 68% -4 -8 ♦ -12 ♦



% Positive

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7-8

Civil Service People Survey 2014

All questions by theme

9-10

^ indicates a variation in question wording from your previous survey Difference from previous survey

Difference from CS2014

♦ indicates statistically significant difference from comparison

Difference from CS High Performers

Wellbeing

Unlike the questions B01-B62 which ask people to rate their agreement from strongly agree to strongly disagree, the four wellbeing questions use a 11-point scale. The scale ranges from 0 to 10 for each question, where 0 is equivalent to 'not at all' (e.g. 'not at all satisfied' or 'not at all worthwhile') and where 10 is equivalent to 'completely satisfied' or 'completely anxious').

For guestions W01, W02 and W03 the percent positive is the proportion answering 7, 8, 9 or 10 to each question. For question W04 the percent positive is the proportion answering 0, 1, 2 or 3 to the question.

W01 Overall, how satisfied are you with your life nowadays?	19	20	50	11	61%	+4	-3	-6 ♦
W02 Overall, to what extent do you feel that the things you do in your life are worthwhile?	15	21	47	17	64%	+1	-6 ♦	-9 💠
W03 Overall, how happy did you feel yesterday?	20	26	39	16	55%	+2	-6 ♦	-9 💠
	0-1	2-3	4-5	6-10				
				_				
W04 Overall, how anxious did you feel yesterday?	19	29	27	25	48%	-3	-2	-5 ♦



Response rate: 66% Civil Service People Survey 2014

All questions by theme

Your plans for the future

C01. Which of the following statements most reflects your current thoughts about working for NRS?

♦ indicates statistically significant difference from comparison

from

from

from

^ indicates a variation in question wording from your previous survey

		Dif	CS	COF
I want to leave NRS as soon as possible	11%	+3	+4	+2
I want to leave NRS within the next 12 months	17%	+1	+4 �	0
I want to stay working for NRS for at least the next year	36%	+2	+4 �	-2
I want to stay working for NRS for at least the next three years	36%	-6	-11 💠	-18 ❖

Returns: 257

The Civil Service Code

Differences are based on '% Yes' score

	% Tes	% INO	% Yes	Difference 1 previous su	Difference 1 CS2014 Difference 1 CS High Performers	
D01. Are you aware of the Civil Service Code?	87	13	87%	+3	-3 ♦ -7 ♦	
D02. Are you aware of how to raise a concern under the Civil Service Code?	59	41	59%	+1	-5 ♦ -12 ♦	
D03. Are you confident that if you raised a concern under the Civil Service Code in NRS it would be investigated properly?	62	38	62%	+2	-7 ♦ -12 ♦	

% Voc



Response rate: 66% Civil Service People Survey 2014

♦ indicates statistically significant difference from comparison

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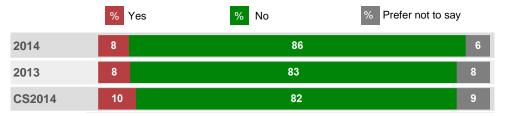
^ indicates a variation in question wording from your previous survey

All questions by theme

Discrimination, harassment and bullying

E01. During the past 12 months, have you personally experienced discrimination at work?

Returns: 257



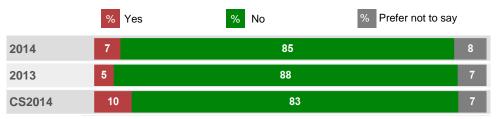
For respondents who selected 'Yes' to question E01.

E02. On which of the following grounds have you personally experienced discrimination in the past 12 months? (multiple selection)

	Response Count	
Age		
Caring responsibilities		
Disability		
Ethnic background		
Gender		
Gender reassignment or perceived gender		
Grade, pay band or responsibility level		
Main spoken/written language or language ability		
Religion or belief		
Sexual orientation		
Social or educational background		
Working location		
Working pattern		
Any other grounds		
Prefer not to say		

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'

E03. During the past 12 months, have you personally experienced bullying or harassment at work?



For respondents who selected 'Yes' to question E03.

E04. Who were you bullied or harassed by at work in the past 12 months? (multiple selection)

Count	
	A colleague
	Your manager
	Another manager in my part of NRS
	Someone you manage
	Someone who works for another part of NRS
	A member of the public
	Someone else
	Prefer not to say

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'



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Civil Service People Survey 2014

All questions by theme

→ indicates statistically significant difference from comparison ^ indicates a variation in question wording from your previous survey

National Records of Scotland questions



Difference rom previous survev

Positive

		% Diff	
F01	Consistently good people management is at the heart of the People Strategy, so everyone is now expected to have a monthly conversation with their line manager about performance, priorities, wellbeing and development. Do you have these monthly conversations with your manager?	Yes: 61% No: 39% 61 %	
F02	(Please only answer if you selected yes to F01) The monthly conversations I have with my manager are useful	14 55 19 10 69%	
F03	(Please only answer if you selected yes to F01) My manager and I discuss my wellbeing as part of the monthly conversation	14 56 18 11 70 %	
F04	After a period of sick absence, my manager and I have a Return to Work discussion	Yes: 51% No: 11% N/a: 38% 51%	
F05	My team's work is prioritised in a way that means I can realistically deliver what is expected of me	7 60 20 11 67%	
F06	My manager encourages me to make time for my learning and development	8 47 28 15 54%	
F07	I know who is the Head of Profession for the type of role I do	14 50 16 14 6 64%	
F08	In the last 12 months I have developed my professional skills	8 47 25 13 8 55%	



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Appendix

Glossary of key terms

The proportion who selected either "agree" or "strongly agree" for a question (or all questions within a theme in the case of **Theme score % positive**). % positive

Previous survey Comparisons to the previous survey relate to the results from the 2013 Civil Service People Survey. Where a question is flagged as changed since the last

survey comparisons should be treated with caution as changes to wording may affect how people respond to the question.

CS2014 The CS2014 benchmark is the median percent positive across all organisations that participated in the 2014 Civil Service People Survey.

CS High Performers For each question, this is the upper quartile score across all organisations that have taken part in the 2014 Civil Service People Survey.

Rounding

Results are presented as whole numbers for ease of reading, with rounding performed at the last stage of calculation for maximum accuracy.

Statistical significance: <



Statistical testing has been carried out on the comparisons between this year's results and your previous survey, CS2014 results and CS High Performers results to identify differences that are statistically significant. You can therefore be confident that the difference represents a real difference in opinion between the results.

The employee engagement index

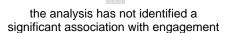
The survey includes five questions that make up the engagement index (B50-B54). The index score represents the average level of engagement in that unit and ranges from 0 to 100. An index score of 0 represents all respondents in that unit saying they strongly disagree to all five engagement questions and a score of 100 represents all respondents saying they strongly agree to all five engagement questions.

The drivers of engagement

While the engagement index shows the average level of engagement, it does not show what you can do to improve engagement. Nine themes have been included in the survey to measure employees' experiences at work. A statistical technique, stepwise regression, is used to identify the extent to which each of these themes has an association with engagement. The themes identified as having an association are called the 'Drivers of engagement'. The strength of association with engagement varies by theme and is illustrated by a 4-bar icon, as shown below. Themes with a full 4-bar icon have the strongest association with engagement.

strength of association with engagement





Confidentiality

The survey was carried out as part of the 2014 Civil Service People Survey, which is managed by the Cabinet Office on behalf of all participating organisations. The Cabinet Office commissioned ORC International to carry out the survey. ORC International is a member of the Market Research Society, and is bound by their strict code of conduct and confidentiality rules. These rules do not allow for the breakdown of the results to the extent where the anonymity of individuals may be compromised. Groups of less than 10 respondents will not be reported on, however their responses do contribute to the overall scores for the unit and organisation they belong to and the overall Civil Service results.