

Application for No Trace Divorce Letters

Searching undertaken by NRS staff for a particular event ('Particular Search'). For Information/Guidance see Leaflet S2

Complete in BLOCK CAPITALS

	Applicant Information
Surname	
Forename(s)	
Title	Mr Mrs Miss Ms Other
Full Postal Address	
	Post Code
Contact Number	
Email Address	

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	Application
Letter stating no trace o	f divorce in the Register of Divorces
Date of Marriage	
Surname(s)	
Forename(s)	
Surname(s)	
Forename(s)	
Place (town or parish) in which Marriage/Civil Partnership occurred	
Widow or Divorcee – Please state former married name	

	For Office Use Only
RD No	Year Entry No
RCE	

Payment and Completion (See Leaflet S2 for the fees for a certificate)
Payment can be made either through the ScotlandsPeople website*, by cheque or postal order *Payment made through the ScotlandsPeople website will require the customer to create an account or sign-in to their existing account
ScotlandsPeople Website Make payment through ScotlandsPeople at the following link: https://www.scotlandspeople.gov.uk/pay-for-products Select option, No Trace Divorce Provide the ScotlandsPeople order number below:
Order No
Send your completed form, including payment number, cheque, or postal order (payable to 'Scottish Government') to: Extract Services National Records of Scotland New Register House 3 West Register Street Edinburgh EH1 3YT
Applications where payment is made through the ScotlandsPeople Website can also be sent to: <u>records@nrscotland.gov.uk</u>

Privacy Statement

We will use the information we collect from you to answer your request. We will store your personal information securely and retain it for accountability purposes for no more than ten years. We will only disclose your personal information to third parties with your consent or to comply with a legal obligation. If you would like more information about how we handle personal information or about your rights under data protection legislation, please see the privacy notice on our website at <u>www.nrscotland.gov.uk/privacy</u>.