

Statement of Public Task

1. What is a 'Statement of Public Task'?

Under the [Re-use of Public Sector Information Regulations 2015](#) (the '2015 Regulations') public bodies, including National Records of Scotland (NRS) are obliged to publish a statement describing their public task, or core functions.

2. NRS Public Task

The public task of NRS is to collect, preserve and produce information about Scotland's people and history and make it available to inform current and future generations. This encompasses the archival functions of the Keeper of the Records of Scotland, the registration and statistical functions of the Registrar General for Scotland and the tartan-related functions of the Keeper of the Scottish Register of Tartans.

The public task of NRS under the 2015 Regulation is defined by the organisation's duties under the following legislation as well as a non-ministerial government department:

- Census Act 1920 and Statistics and Registration Service Act 2007
- Registration of Births, Death and Marriages (Scotland) Act 1965 and Local Electoral Administration and Registration Services (Scotland) Act 2006
- Public Records (Scotland) Act 1937, Public Registers and Records (Scotland) Act 1948, Public Records Act 1967, and Public Records (Scotland) Act 2011
- Scottish Register of Tartans Act 2008

Within its public task NRS produces, holds, and uses information:

- in any and all formats and media
- in physical and digital form, both online and offline
- on NRS' premises and externally (i.e. documents held by local authorities under charge and superintendence of the Keeper of the Records of Scotland as well as registration data held by local registrar offices).

Information on re-use of documents available under the Regulations can be found in the [Re-use of Public Sector Information](#) statement.

3. Questions or Complaints procedure

If you have any questions about this statement, you can use our contact form to submit these. If you have a complaint about this statement you should follow our [Complaints' Procedure](#) in the first instance.

This statement is reviewed on an annual basis and will be updated again in 2020.