

Subject: Request for information contained within various school files held under references ED15/325, ED15/326/1 & 2, ED15/330, ED15/384/1 & 2, ED15/339/1 & 2, ED15/527, COM34/5/1, ED15/337/1 & 2, ED15/396/1 & 2, ED32/468, ED56/223, ED64/2686/2, ED15/390/1 & 2, ED15/592.

FOI reference: FOI/20/00068

Date received: 16/01/2020

Date responded: 11/02/2020

Information requested:

Access to information contained within particular school files, in particular:

1. Lists of managers for the following schools and for the years listed below:
 - a) St Joseph's School Tranent 1961-1985, with specific reference to redacted file ED15/326/2.
 - b) St Ninian's School Gartmore 1953-1982
 - c) St John's Boys School, Springboig, Glasgow 1961-2000
 - d) St Mungo's School Mauchline 1961-1979
 - e) Kenmure St Mary's Boys School, Bishopbriggs 1970-1979.
2. All records of St Joseph's School Tranent 1973-1976 and 1983-1989.
3. Confirmation of any lists of managers for these schools, within the specified date periods, held at NRS which you have not identified by catalogue searching.
4. Confirmation of whether we hold any records for St Mungo's School, Mauchline.

NRS Response:

We have searched our records for the information requested and wherever possible, provided answers as below:

1a. Lists of managers for St Joseph's School Tranent 1961-1985, with specific reference to redacted file ED15/326/2.

NRS holds four Scottish Office Education Department files about St Joseph's School, Tranent covering this time period (ED15/325, ED15/326, ED15/330 and ED15/384). Please see the list below for more details:

Ref No	Title	Description	Date	Access Status

ED15/325	St Joseph's School, Tranent, East Lothian	Inspector's reports.	1953-1969	Open
ED15/326/1	St Joseph's School, Tranent, East Lothian **REDACTED COPY**	Headmaster's reports and lists of school managers. This is a redacted copy of the original file. It consists of photocopies of all of the documents in the original file, edited so that names and sensitive personal information about individuals are blanked out. This file contains lists of school managers. These names are not redacted.	1953-1976	Open
ED15/326/2	St Joseph's School, Tranent, East Lothian **ORIGINAL UNREDACTED FILE**	Headmaster's reports and lists of school managers. This is the original, unredacted file which is not open to public inspection as it contains names and sensitive personal information which is exempt from release under s.38(1)(b) of the Freedom of Information (Scotland) Act 2002.	1953-1976	Exempt
ED15/330	St Joseph's School, Tranent, East Lothian	Certified accommodation and staffing.	1930-1974	Open
ED15/384/1	St Joseph's School, Tranent **REDACTED COPY**	Inspector's and social work adviser's reports. This is a redacted copy of the original file. It consists of photocopies of all of the documents in the original file, edited so that names and sensitive personal information about individuals are blanked out. This file does not contain lists of managers. It does contain names of members of staff. These names are not redacted.	1971-1984	Open
ED15/384/2	St Joseph's School, Tranent **ORIGINAL UNREDACTED FILE**	Inspector's and social work adviser's reports. This is the original, unredacted file which is not open to public inspection as it contains names and sensitive personal information which is exempt from release under s.38(1)(b) of the Freedom of Information (Scotland) Act 2002.	1971-1984	Exempt

ED15/326 and ED15/384 both consist of two parts. ED/15/326/2 and ED15/384/2 are the original files which are not available to the public in full as an exemption applies under section 38(1)(b) of the Freedom of Information (Scotland) Act 2002. The exemption applies because these files contain personal data of third parties and disclosing it would contravene the General Data Protection Regulation and Data Protection Act 2018. This exemption is not subject to the 'public interest test', so we are not required to consider if the public interest in disclosing the information outweighs the public interest in applying the exemption.

ED15/326/1 and E15/384/1 are redacted versions of the original files with sensitive personal information blanked out and are open to public access. Our checks confirmed that lists of managers are contained in ED15/326/1 with no redactions.

There are no lists of managers in ED15/384/1, though it is possible that some managers names are included in the text. The names of staff and managers have not been redacted from these records, so if there are any names in this file they will be accessible.

We have not checked the open files (ED15/325 and ED15/330) for lists of managers.

Under section 25(1) of FOISA, we do not have to provide information if it is already reasonably accessible by inspection or copying, even if a payment has to be made for it.

Please note that all open files (ED15/325, ED15/326/1, ED15/330, ED15/384/1) are available in digital form at NRS and can be consulted in the Legal Search Room (LSR) at General Register House, 2 Princes Street, Edinburgh, EH1 3YY. Further information is available on our website at:

<https://www.nrscotland.gov.uk/research/visit-us/legal-search-room>.

1b. Lists of managers for St Ninian's School Gartmore 1953-1982

NRS holds two Scottish Office Education Department files (ED15/339 and ED15/527) about St Ninian's School, Gartmore covering this time period. The list below provides more details:

RefNo	Title	Description	Date	AccessStatus
ED15/339/1	St Ninian's School, Gartmore	Inspector's and social work adviser's reports: general. This is a redacted copy of the original file. It consists of photocopies of all of	1960-1980	Open

	REDACTED COPY	the documents in the original file, edited so that names and sensitive personal information about individuals are blanked out. This file does not contain lists of managers. It does contain names of members of staff. These names are not redacted.		
ED15/339/2	St Ninian's School, Gartmore **ORIGINAL UNREDACTED FILE**	Inspector's and social work adviser's reports: general. This is the original, unredacted file which is not open to public inspection as it contains names and sensitive personal information which is exempt from release under s.38(1)(b) of the Freedom of Information (Scotland) Act 2002.	1960-1980	Exempt
ED15/527	St Ninians List D School, Gartmore	Proposed closure of school: statistical notes and correspondence.	1981-1982	Open

ED15/339 consists of two parts, ED15/339/2 is not available to the public in full as it contains sensitive personal information which is exempt from release under FOISA s.38(1)(b). A redacted version of this file, ED15/339/1, is available with the sensitive information blanked out.

We checked ED15/339/1 and this does not include lists of managers. Again, it is possible that some managers' names are included in the text, but if any of their names appear they will not have been redacted.

We did not check ED15/527 as this file is open and can be viewed in digital form in the Legal Search Room (LSR) at General Register House.

1c. St John's Boys School, Springboig, Glasgow 1961-2000

NRS holds five Scottish Office/Scottish Executive records, primarily Education Department files (ED15/337, ED15/396, ED32/468, ED56/223, ED64/2686/2) about St John's Boys School, Springboig, covering the time period. NRS also holds one record from the Pack Committee on Truancy and Indiscipline in Schools in Scotland (COM34/5/1) which refers to the school. Most records are open (COM34/5/1, ED32/468, ED56/223, ED64/2686/2), two files have been redacted (ED15/337/1 and ED15/396/1). Again, we checked the redacted files and details are below – one file

does contain names of managers but these are not redacted; the other does not. As before our checks have not covered the open records as an exemption under section 25(1) of FOISA applies. More details are provided below:

RefNo	Title	Description	Date	AccessStatus
COM34/5/1	Pack Committee on Truancy and Indiscipline in Schools in Scotland: Papers and correspondence	Includes timetables of visits to schools and two reports on phases of Committee operation, with annotations. (The reports list bodies the committee were to interview). Proposed list of schools visited includes: Strathclyde: Springboig St Johns List D School	1975-1976	Open
ED15/337/1	Springboig St John's Approved School **REDACTED COPY**	Reorganisation of administration and inspector's reports. This is a redacted copy of the original file. It consists of photocopies of all of the documents in the original file, edited so that names and sensitive personal information about individuals are blanked out. This file contains names of managers. These names are not redacted.	1960-1963	Open
ED15/337/2	Springboig St John's Approved School **ORIGINAL UNREDACTED FILE**	Reorganisation of administration and inspector's reports. This is the original, unredacted file which is not open to public inspection as it contains names and sensitive personal information which is exempt from release under s.38(1)(b) of the Freedom of Information (Scotland) Act 2002.	1960-1963	Exempt
ED15/396/1	Springboig St John's School **REDACTED COPY**	Inspector's and social work adviser's reports. This is a redacted copy of the original file. It consists of photocopies of all of the documents in the original file, edited so that names and sensitive personal	1963-1984	Open

		information about individuals are blanked out. This file does not contain lists of managers. It does contain names of members of staff. These names are not redacted.		
ED15/396/2	Springboig St John's School **ORIGINAL UNREDACTED FILE**	Inspector's and social work adviser's reports. This is the original, unredacted file which is not open to public inspection as it contains names and sensitive personal information which is exempt from release under s.38(1)(b) of the Freedom of Information (Scotland) Act 2002.	1963-1984	Exempt
ED32/468	Independent Schools: Annual Statistical Returns of Pupils	Springboig: St John's School.	1987-1991	Open
ED56/223	Wright Bequest Scheme 1940: Springboig St. John's School, Glasgow	Scheme under Section 28 of the Educational Endowments (S) Act, 1928, Minutes and Correspondence	1939-1980	Open
ED64/2686/2	School Inspections Reports: Springboig St John's School and St Francis' Day Unit, Springboig	Glasgow: Follow-up	2000	Open

1d. St Mungo's School Mauchline 1961-1979

We do not hold any records for this school.

1e. Kenmure St Mary's Boys School, Bishopbriggs 1970-1979

For this school we hold two Scottish Office Education Department files (ED15/390 and ED15/592), and also one record from the Pack Committee (COM34/5/1). ED15/390 consists of two parts. The original file (ED15/390/2) is exempt under section 38(1)(b) of FOISA. Again, the redacted version (ED15/390/1) does not have lists of managers, with the usual caveat that names of managers may be included in the text.

RefNo	Title	Description	Date	AccessStatus
COM34/5/1	Papers and correspondence	Includes timetables of visits to schools and two reports on phases of Committee operation, with annotations. (The reports list bodies the committee were to interview). Proposed list of schools visited: Kenmure St Mary's Boys List D School	1975-1976	Open
ED15/390/1	Kenmure St Mary's Boys' School, Bishopbriggs **REDACTED COPY**	Inspector's and social work adviser's reports. This is a redacted copy of the file, which is open to public inspection. It consists of photocopies of all of the documents in the original file, edited so that names and sensitive personal information about individuals are blanked out. This file does not contain lists of managers. It does contain names of members of staff. These names are not redacted.	1960-1984	Open
ED15/390/2	Kenmure St Mary's Boys' School, Bishopbriggs **ORIGINAL UNREDACTED FILE**	Inspector's and social work adviser's reports. This is the original, unredacted file which is not open to public inspection as it contains names and sensitive personal information which is exempt from release under s.38(1)(b) of the Freedom of Information (Scotland) Act 2002.	1960-1984	Exempt
ED15/592	Kenmure St Mary's School	Constitution of the Board of Managers: minutes of meetings and correspondence regarding the development of the constitution.	1963-1985	Open

2. All records of St Joseph's School Tranent 1973-1976 and 1983-1989.

Please see details above under 1a for all records about St Joseph's in these date periods. The files are either fully open or redacted, and the redacted versions have been checked for lists of managers.

3. Confirmation of any lists of managers for these schools, within the specified date periods, held at NRS which you have not identified by catalogue searching.

See our previous answers. All files for these schools within the date periods specified have been listed above, the redacted versions have been checked for lists of managers, the open versions are otherwise accessible and can be viewed in the Legal Search Room at General Register House.

4. Confirmation of whether we hold any records for St Mungo's School, Mauchline.

While our aim is to provide information whenever possible, in this instance National Records of Scotland does not have the information requested. This is a formal notice under section 17(1) of FOISA that NRS does not have information requested.

Requesting access to closed records

Access to the redacted personal information within the files can be requested under FOISA. Any such request would be referred to the Scottish Government, the authority which transferred these records to NRS, for a decision under the terms of FOISA s.22.

To request access to any or all unredacted files for a legal purpose contact the Scottish Government, the data controller for this information, directly by writing to the SG Care, Protection and Justice Division at Looked_After_Children@gov.scot