



BOOK OF SCOTTISH CONNECTIONS

INFORMATION LEAFLET

This leaflet gives general guidance only and should not be treated as a complete and authoritative statement of the law. If, after reading it, you are still in doubt, you should seek advice from the staff in the Book of Scottish Connections (BSC) Section of the National Records of Scotland (NRS), New Register House, Edinburgh EH1 3YT (Telephone: 0131-314 4553 (International dialling +44 131 314 4553) or e-mail: BSC@nrscotland.gov.uk)

What is the Book of Scottish Connections (BSC)?

The BSC is a new public record that allows people all over the world, with a Scottish connection, to apply for a birth, death, marriage or civil partnership abroad to be recorded in the BSC held by the Registrar General in Edinburgh (provided that the event has already been registered with the civil registration authorities of the country in question). A commemorative copy of the record (and the Scottish connection) will then be available from the registration service in Scotland, to be preserved as a part of the family history record.

The BSC is a public record in the same way as other material held by NRS. Separate volumes will be created annually for each type of event. Once sufficient numbers of entries have been made, an electronic index will be created and electronic images of the entries in the BSC will be created to assist those researching their family history. In the meantime, anyone wishing to find out if an entry has been made can do so by e-mail to BSC@nrscotland.gov.uk.

How do I apply to have an entry made in the BSC?

There are separate application forms for births, deaths, marriages, and civil partnerships. These can be obtained by downloading them from the NRS website at <http://www.nrscotland.gov.uk/registration/book-of-scottish-connections> or by contacting the BSC Section at NRS.

What makes an entry eligible to be recorded in the BSC?

A person's BIRTH entry can be recorded in the BSC if -

- the birth occurred outside Scotland; and
- one of their parents or grandparents was born in Scotland or
- there is an entry in the BSC about any event relating to one of their parents or grandparents.

For all OTHER events, they can be recorded in the BSC if -

- the event occurred outside Scotland; and
- the person was born in Scotland; or
- one of their parents or grandparents was born in Scotland; or
- there is an entry in the BSC about any event relating to one of their parents or grandparents; or
- the person was normally resident in Scotland at the time the event took place.

What do I need to send with the completed application form?

Each application must be accompanied by -

- an original or certified copy of the certificate recording the event;
- a translation into English of the information contained in that certificate (if applicable);
- the correct fee.

How much does it cost to record an event in the BSC and how do I arrange payment?

- The fee for applying to record an entry in the BSC (this includes a copy of an entry in the BSC) is - **£40.00**.
- The fee for an additional copy of the entry in the BSC is - **£15.00**.
- To carry out a subsequent search for an entry in the BSC the fee is **£5.00**

You may pay by cheque in pounds sterling, crossed and made payable to 'The Scottish Government'. **Please do not send cash.** You can also pay by **Maestro, Visa** or **Mastercard** by completing **Form BSC5** in addition to the relevant application form.

Where do I send the completed application form?

Completed application forms, together with the required documentation and the correct fee, should be sent to:

Book of Scottish Connections Section
National Records of Scotland
Room 38
New Register House
3 West Register Street
EDINBURGH
Scotland
EH1 3YT


Please note that we will not accept application forms submitted by e-mail because we need to see and check the original supporting documentation to validate an application.

What will the copy of the entry look like?

An example of an entry in the BSC is shown below. Entries in the BSC will only contain the information about the event as recorded in the original registration document, along with details of the Scottish connection. A copy of the entry in the BSC is for commemorative purposes only.



Book of Scottish Connections

MARRIAGE Recorded in the Book of Scottish Connections				Volume No. 1	Year 2008	Entry No. 11
1. Date of marriage 2008 November Second						
2. Place of marriage Notre Dame Cathedral, Paris, France						
3.	Bridegroom			Bride		
Forename(s)	Peter			Fiona		
Surname(s)	McIntosh			Smith		
4. Marital or Civil Partnership status						
Divorced			Widowed			
5. Date of birth	Year 1958	Month 10	Day 17	Year 1950	Month 10	Day 11
6. Country of birth						
Canada			Denmark			
7. Father's forename(s) surname(s)						
Simon McIntosh			Jason Smith			
8. Mother's forename(s) maiden surname surname(s)						
Brenda Jones (ms) or McIntosh			Hilda Jackson (ms) or Smith			
9. When recorded	Year 2008	Month 11	Day 24	10.  for the Registrar General		
11. Scottish connection Paternal Grandfather, Paul McIntosh born Edinburgh, 1920						
12.						

