

Application for an official extract from the 1939 National Identity Register

Requests for information from the Register may only be made in writing.

Complete in BLOCK CAPITALS

Applicant Information

Surname

Forename(s)

Title

Mr Mrs Miss Ms Other

Full Postal Address

Post Code

Contact Number

Email Address

Subject

Surname of person
sought

Forename of person
sought

Date of Death*

 / /

Date of Birth (if known)

 / /

*Please note that if the death was registered outwith Scotland, you must provide us with a copy of the death certificate to enable us to process your application

Payment and Completion

Payment can be made either through the ScotlandsPeople website*, by cheque or postal order

*Payment made through the ScotlandsPeople website will require the customer to create an account or sign-in to their existing account

ScotlandsPeople Website

Make payment through ScotlandsPeople at the following link:

<https://www.scotlandspeople.gov.uk/pay-for-products>

Select option, 'Certificate (Extract)

Provide the ScotlandsPeople order number below:

Order No

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Send your completed form, including payment number, cheque, or postal order (payable to 'Scottish Government') to:

Extract Services

National Records of Scotland

New Register House

3 West Register Street

Edinburgh

EH1 3YT

Applications where payment is made through the ScotlandsPeople Website can also be sent to: records@nrscotland.gov.uk

Privacy Statement

We will use the information we collect from you to answer your request. We will store your personal information securely and retain it for accountability purposes for no more than ten years. We will only disclose your personal information to third parties with your consent or to comply with a legal obligation. If you would like more information about how we handle personal information or about your rights under data protection legislation, please see the privacy notice on our website at www.nrscotland.gov.uk/privacy.