

**POPULATION AND MIGRATION STATISTICS (PAMS)
COMMITTEE (SCOTLAND)**

Summary of action points:**PAMS Meeting on 6 May 2015**

2015.02	Local authorities to send a joint request to Kirsty MacLachlan for common commissioned tables	All	Closed
2015.03	Local authority contacts to wish to use transport flow data should e-mail Cecilia MacIntyre	All	Closed
2015.04	All to pass feedback on 2011 Census to Tom Wallace	All	Closed
2015.05	All to send suggestions for local authority contacts for communal establishment information to Tricia Couper	All	Closed - this will be addressed as part of the wider census stakeholder engagement work.
2015.06	Expressions of interest in joining the subnational population projections working group to Esta Clark	All	Closed
2015.07	Jenny Boag to provide Esta Clark with a list of volunteers who could feed back to the sub-council area population & household projections group	Jenny Boag	Closed
2015.08	All to send suggested topics for the PAMS conference to Kirsty MacLachlan	All	Closed - Discussed as part of Any Other Business (AOB), refer to the minutes 11 Nov 2015
2015.09	Kirsty MacLachlan to find out whether Scottish Index of Multiple Deprivation (SIMD) will be produced for new data zones.	Kirsty MacLachlan	Closed - SIMD will be produced using new 2011 Data Zones, refer to the minutes 11 Nov 2015

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2015.10	All to send suggestions for local authority contacts who use transport flow data	All	Closed
2015.11	David Readhead is on the SIMD user group and he kindly agreed to feedback to PAMS on any decision taken about the next SIMD.	David Readhead	Closed
2015.12	Cecilia to contact census colleagues in the Office for National Statistics (ONS) to find out how they have approached this issue with their consultation.	Celia Macintyre	Closed
2015.13	Esta Clark to send the Sub-National Population Predictions (SNPP) presentation to Amanda at ONS and to interested council contacts.	Esta Clark	Closed
2015.14	Esta Clark to consult with the ONS about their future treatment of refugees in the international migration estimates and to make it clear in the sub-national projections international migration consultation that the recent refugee numbers will not be included in the assumptions.	Esta Clark	Closed - ONS are making changes to the method for Long-Term International Migration (LTIM) to include an adjustment for refugees and are sending Esta more information on their plans. Documentation for the sub-national projections will make the basis of the assumptions clear.
2015.15	Esta Clark to invite Phil Rees and colleagues to give a presentation in Scotland about their population projections by ethnic group.	Esta Clark	On-going.
2015.16	Kirsty to ask Julie Ramsey about the possibility of monthly birth figures being published at a lower geography.	Kirsty MacLachlan	Closed - Figures are now published at local authority level.
2015.17	Kirsty to ask Gerry to provide examples of how Administrative Data Research Centre (ADRC)/ Scottish Informatics and Linkage Collaboration (SILC) was being used for the next PAMS meeting.	Kirsty MacLachlan	Closed - Anthea Springbett gave a presentation at the PAMS meeting on 16 November 2016
2015.18	Jenny Boag to update re her replacement for local authority's PAMS Group	Jenny Boag	Closed - Siobhan Couttie is Jenny's replacement

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2016.01	Fiona O'Hanlon and Fiona Tweedie to contact users within their areas of work for their views on census table design and find out who would like to be involved in discussion/feedback as part of an outputs working group. Responses with expression of interest for the working group should be sent to Dylais Mattison.	Fiona O'Hanlon and Fiona Tweedie	Closed - Venetia Haynes has set up an outputs working group.
2016.02	Sandy Taylor to add a note to the minutes for Fiona Tweedie about the publication timescale for workplace/daytime population.	Sandy Taylor	Closed – Refer to the post meeting note in the minutes for this meeting .
2016.03	Sandy to add the detail of the geographies for 1991 to the minutes.	Sandy Taylor	Closed – Refer to the post meeting note in the minutes for this meeting .
2016.04	Kirsty MacLachlan to feedback to PAMS about the progress of the successors to the ScotStat Board.	Kirsty MacLachlan	Closed - Amy Wilson gave an update in the meeting on 16 November 2016.
2016.05	Kirsty MacLachlan agreed to pass on the invitations to these seminars to Jenny Boag to circulate more widely to interested parties.	Kirsty MacLachlan	Closed - We will continue to pass on meeting invites.
2016.06	Esther to add a note to the minutes about plans for the next Household Analysis Review Group (HARG) meeting.	Esther Roughsedge	Closed – Refer to the post meeting note in the minutes for this meeting .

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2016.07	Circulate the most recent Official Statistics Strategy to the PAMS group.	NRS	Closed - The draft is available as part of the minutes of the March 2016 ScotStat Board and is available on the Scottish Government website.
2016.08a	Amy Wilson to provide information about how users can interact with/contact the Board.	NRS	Closed - Detail of the new Scotstat Board are available in the governance paper and is available on the Scottish Government website. The proposals are that - the board will share agenda and minutes with ScotStat users via the ScotStat Blog platform/push e-mail systems - There will be a wider annual user forum on specific issues that ScotStat members will be invited to - Each ScotStat committee will be asked to send the board an annual report on what has been achieved and what plans are for the following year, and the Board will give some steer on issues to consider - Roger Halliday, Tim Ellis and Scott Healy will jointly write to the chairs of each committee to set out arrangements and invite agenda items or questions for board meetings. - the Board will feed back to the individual ScotStat groups through their chairs
2016.08b	NRS to write to PAMS members and PAMS Local Authority (LA) representatives asking for nominations for a census subgroup	NRS	On-going - Discuss in PAM's Meeting 31 May 2017.
2016.09	Sandy to provide a summary of who has requested commissioned tables	NRS	Closed - Covered in PAMS Paper (17) 07.
2016.10	All to contact Kirsty MacLachlan with ideas for topics/speakers for the PAMS conference in 2017.	NRS	Closed - No ideas have been received. However as there is likely to be an official Stats User Forum in the autumn and various 2021 census consultation events it has been decided to postpone the PAMS conference until next spring. Ideas for topics/speakers are still very welcome.