

SUMMARY OF ACTION POINTS: PAMS MEETING ON 26 June 2007

Para	Action	Who	Completed?
3.2	Esther Roughsedge to circulate a paper comparing the Census test address lists with the DNA-S and Assessor Portal addresses before the next PAMS meeting.	Esther Roughsedge	The paper has been circulated and will be discussed at item 5b on the agenda PAMS (07) 15.
4.1	Jenny will report back at next PAMS meeting assuming that a SCOTSTAT board meeting takes place before then.	Jenny Boag	Jenny will report back at agenda item 4.
5.3	Jenny will send details of PAMS local authority representatives to Esther and Thomas who will in turn send small area household estimate data to each local authority on their own area, where pilot data are available.	Esther Roughsedge / Jenny Boag	Was not possible for pilot data but will be done for first full data collection - see below
5.6	When Esther approaches councils for the first full small area household data collection in September she should also contact PAMS Local Authority representatives.	Esther Roughsedge	HEP will copy the PAMS LA member into the email to the council's Finance contact, showing a summary of the information collected and any issues identified. This will be done in advance of publication and will allow PAMS members to help with the quality assurance of this data, where appropriate.
6.2	It was suggested that, rather than having a single SCOTSTAT user event in Edinburgh it would be good to have a number of events held around Scotland.	Kirsty MacLachlan	This was brought up with a member of the ScotStat Board Support Group who are organising the meeting. It was felt that this was a valid issue but not practical at this stage.
6.11	A small group should meet for a one off meeting regarding the review of international migration.	Celia Macintyre	It was decided to hold off on this until analysis had been performed on how to distribute international migrants at sub-national level
7.3	Richard Belding mentioned that councils are often unable to access data on SCROL as it was only available as ZIP files. Alan said he would look into whether unzipped files could be placed on SCROL	Alan Fleming	The problem appears to be that, for zipped files which have come from an external source, some councils allow only their IT staff in their organisation to unzip these files. GROS can provide the unzipped files to customers on a CD on request if they would prefer this.

7.4	It was suggested that it might be necessary to explain what a 95% confidence interval is on the life expectancy factsheet. Alan said he would look into this.	Alan Fleming	An explanatory note to this effect was included in the factsheet.
7.5	Cecilia Macintyre mentioned that a student was looking at the differences between producing various geographies from output areas, postcodes or datazones and that she would arrange a presentation on the work at the next PAMS meeting.	Celia Macintyre	Nick Wright will present this at agenda item 5a.
7.17	Jenny Boag said that Local Authorities needed a count of visitors and counts of second residences and mentioned a figure quoted recently that 16% of new housing stock is for second homes. Thomas Robertson questioned the source of this figure and Jenny Boag agreed to investigate this.	Jenny Boag	Not yet completed
8.1	Esther Roughsedge ran through her paper and asked whether there was a need to revise household projections given that the new projections will be published in 6 months. Jenny Boag offered to e-mail local authority representatives to ask their views.	Jenny Boag	Household estimates were revised and these revisions were published 11 October 2007.
10.1	Esther Roughsedge said that she would be interested in the outcome of the Local Authority Projections of Disabled Populations study and Jan Freeke agreed to give an update at the next PAMS meeting.	Jan Freeke	The next output from the study is expected in January 2008, i.e. an evaluation of datasets and methodologies available for estimates and projections of the disabled population for local authorities. Jan would be happy to update PAMS on progress at the Spring 2008 meeting.